



## WE ARE LOOKING FOR A

# Health and Safety Manager

**REFERENCE CODE:** ASLB26-001  
**DEPARTMENT:** Health and Safety

### PURPOSE OF THE JOB



To ensure Health and Safety (H&S) policies are implemented and respected in order to guarantee the highest level of safety within the company.

To implement and monitor a professional and comprehensive Health and Safety service for ASL Airlines Belgium thereby creating a safe and secure work environment for staff, with attention for the wellbeing of each employee.

### KEY ACTIVITIES



#### Main Responsibilities:

- To identify areas of risk to employees and recommend appropriate control and preventive measures to optimize the Health, Safety and wellbeing of our staff. To prevent, and/or correct unsafe working conditions using knowledge of the company, national, and industry Health and Safety regulations in order to minimize the risk of employee injury.
- To take ownership of the SIPP (Internal Prevention and Protection Service) function for ASLB in order to promote a culture of safety as well as to ensure compliance with applicable laws.
- To participate to CPPT (Prevention and Protection at Work Committee) committee as secretary (SIPP).
- To devise and implement a sound Health, Safety and Wellbeing strategy for the company in line with our ambition to be an employer of choice as well as legislative requirements.
- To conduct regular audits and risk assessments to ensure compliance with H&S policy and to identify and correct potential safety hazards.
- To examine and plan, along with responsible entity representatives, specifications for new equipment and facilities/facility occupation to determine if all safety precautions have been included so that workers are assured of working in a safe environment with appropriate tools.
- To report the divisional H&S KPI's on a monthly basis and provide analysis of the results in order to advise line managers on the appropriate corrective actions.
- To ensure accidents are investigated and to perform investigations into all major incidents; report on causes and make recommendations for improvement actions, in order to prevent re-occurrence.
- To organize medical examination in collaboration with the occupational physician.
- To ensure the legislation over the Well Being of the employees is followed and that actions are taken to promote it.

#### Catering

- To monitor the quality of the product and service provided.
- To ensure health and safety regulations are strictly observed, recorded and archived.

### Project Co-ordination / Leading

- To develop, implement and monitor progress of H&S initiatives/programs in order to ensure that improvement is made on a continuous basis.

### Skills Management / Transfer of Knowledge

- To assist in the provision of training courses in order to ensure that management and staff are provided with the necessary skills to operate within a safe environment.
- To help to develop and evaluate H&S training programs for all staff and ensure all line managers possess the relevant skills and knowledge to effectively manage Health and Safety issues, so that all concerned parties are trained and aware of H&S issues relevant to their job functions.
- To implement best practices and liaise with external organizations to continuously seek new methods of improving H&S performance.

### Communication/Project Co-ordination-Leading

- To monitor proposed and actual changes in H&S legislation and keep management aware of implications and ensure legislative changes are fully incorporated in a timely fashion in our internal policies, procedures and practices so that all our activities are in compliance with legal requirements.

### Communication

- To liaise with Management on all issues relating to H&S.
- To represent ASLB at all H&S meetings of LGG airport in order to centralize the information flow and ensure that all parties are aware of issues/developments.

### Internal compliance

- To comply with all relevant Group and ASLB related policies, procedures and legal requirements.

### Customer Experience

- At anytime and anywhere, to perform the activities and display the behaviours that are designed to deliver a distinctive Customer Experience.



---

## REQUIREMENT & QUALIFICATIONS

### **Essential Educational and / or Training Qualifications & Certificates**

- Health & Safety Advisor qualification – Level 1.

### **Preferred Experience and Knowledge** (*number of years, type of experience*)

- Background in aviation or commercial road transport preferred.
- At least 3-5 years relevant experience preferred.
- Excellent communication skills and fluent in English and French, Dutch being an asset.

### **Necessary Technical / Functional Skills**

- Demonstrated ability to manage multiple assignments and successfully complete time critical projects.
- Ability to positively influence and lead others.
- Ability to work alone as well as within a team.
- Availability and willingness to travel extensively and work non-routine hours (day/night shifts).
- Personal Computer skills and working knowledge of Microsoft Office applications.

### **Behavioural Skills**

- To display a positive, open and cooperative behavior in order to facilitate a good relationship inside and outside the department, avoid and help to solve conflicts.
- To be rigorous, precise, well organized, solution orientated, proactive, etc.

---

## Want to come on board ? Apply now !

They can register online and fill in the application form with CV and motivation letter via BlueSky, Cezanne or via our job portal:

<https://cezanneondemand.interviewweb.it/aslaviationgroup/jobs/director-flight-operations-58198/en/>